

## United Cerebral Palsy of Greater Dane County

### Respite Provider Time Sheet / Pay Schedule

For Days Worked On and Between:		*Time Sheet Due end of day on:	Pay Day
1st Day	Last Day		
Dec. 16th	Dec. 31st	Jan. 3rd	January 15th
Jan. 1st	Jan. 15th	Jan. 18th	January 31st
Jan. 16th	Jan. 31st	Feb. 3rd	February 15th
Feb. 1st	Feb. 15th	Feb. 18th	February 29th
Feb. 16th	Feb. 29th	March 3rd	March 15th
Mar. 1st	Mar. 15th	March 18th	March 31st
Mar. 16th	Mar. 31st	April 3rd	April 15th
April 1st	April 15th	April 18th	April 30th
April 16th	April 30th	May 3rd	May 15th
May 1st	May 15th	May 18th	May 31st
May 16th	May 31st	June 3rd	June 15th
June 1st	June 15th	June 18th	June 30th
June 16th	June 30th	July 3rd	July 15th
July 1st	July 15th	July 18th	July 31st
July 16th	July 31st	Aug. 3rd	August 15th
Aug. 1st	Aug. 15th	Aug. 18th	August 31st
Aug. 16th	Aug. 31st	Sept. 3rd	September 15th
Sept 1st	Sept. 15th	Sept. 18th	September 30th
Sept 16th	Sept. 30th	Oct. 3rd	October 15th
Oct. 1st	Oct. 15th	Oct. 18th	October 31st
Oct. 16th	Oct. 31st	Nov. 3rd	November 15th
Nov. 1st	Nov. 11th	Nov. 18th	November 30th
Nov. 16th	Nov. 30th	Dec. 3rd	December 15th
Dec. 1st	Dec. 15th	Dec. 18th	December 31st
Dec. 16th	Dec. 31st	Jan. 3rd	January 15th

\*Please contact our office if you have any challenges submitting your timesheet on time so that we can problem solve ways to avoid a late submittal.