



Third Party Fundraising Information Form
UCP Central PA

(Please print or type)

Sponsoring Organization: _____

Corporation: _____ Non-Profit: _____ Other: _____

Contact Name: _____ Title: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Date(s) of Event: _____ Time: _____

Location: _____

Target Population: _____ Anticipated number of attendees: _____

Event Description: (attach additional pages if necessary)

Please include any ticket prices or entrance fee information, if applicable.

What is your estimated total revenue for this event/effort? _____

What percentage of revenue will be used for expenses? _____

What percentage of proceeds (after expenses) will UCP Central PA receive? _____

Please name any other charitable organizations that will benefit from this event:

Will businesses be contacted for donations or assist in the event in any way?

Y N

If yes, please list any such prospects for UCP Central PA review, to avoid duplicated efforts with business we might have already approached: _____

How will UCP Central PA receive proceeds from the event? Please include expected date for transfer of funds.

Do you plan to use UCP Central PA's name or program information in promoting the event? **Y** **N**

If yes, please describe, in detail, the materials you plan to create:
Please attach copies if available.

What other types of promotion do you plan to use? (Radio, TV, telemarketing, posters, etc.)

Can UCP Central PA provide you with materials on programs and/or upcoming UCP Central PA events either for your information or display at the event? **Y** **N**

If yes, what type of materials would you prefer?

Please describe what additional involvement you would like from UCP Central PA for your event/effort.
Please include any information regarding UCP Central PA staff attendance at the event, and our role there.

Please return this form to UCP Central PA for approval:

By fax: 717-975-0839
Attn: Janeen Latin

By mail: UCP Central PA
Attn: Janeen Latin
Development Manager
44 South 38th Street
Camp Hill, PA 17011

If you would like more information please call **Janeen Latin** at **717-975-0611** or e-mail **jlatin@ucpcentralpa.org**.