

NAME: _____

INCIDENT REPORTING

Please answer all questions by circling true or false. Once complete, return this to the Director of Human Resources within one week of receipt.

If your answers are not all correct, you will be asked to re-review the material.

1 It is UCP of Mobile's policy that it is ok to do something unsafe, as long as it helps get the job done.

TRUE

FALSE

2 UCP employees are mandated reporters of suspected child abuse and/or neglect.

TRUE

FALSE

3 When an incident occurs, the first step in the process is forwarding the Incident/ Injury Report to the Safety Coordinator.

TRUE

FALSE

4 All employees are expected to help in emergency situation, as needed.

TRUE

FALSE

5 It is the employee's responsibility to report any action that you deem unsafe or if someone is working unsafely.

TRUE

FALSE

Signature

Date